

ROAD NUMBERING ORDINANCE

The Town of Glenburn hereby ordains that this Road Numbering Ordinance be enacted.

SECTION 1. PURPOSE

The purpose of this ordinance is to enhance the easy and rapid location of properties for the delivery of public safety and emergency services, postal delivery, and business delivery.

SECTION 2. AUTHORITY

This ordinance is adopted pursuant to and consistent with the Municipal Home Rule Powers as provided for in Article VIII, Part 2, Section 1 of the Constitution of the State of Maine; Section 3001 of Title 30-A M.R.S.A.; and Section 3.04(j) of the Charter of the Town of Glenburn, Maine.

SECTION 3. ADMINISTRATION

Except that the Town Council shall have final authority to assign road names, and the Glenburn Code Enforcement Officer shall be responsible for determining any new road numbers assigned after enactment of this ordinance, this ordinance shall be administered by the Glenburn Addressing Officer who shall be responsible for maintaining the following official records of this ordinance:

- a. A set of maps for official use showing road names and numbers within the Town of Glenburn.
- b. An alphabetical list of all property owners as identified by current assessment records, by last name, showing the assigned numbers.
- c. An alphabetical list of all roads with property owners listed in order of their assigned numbers.

SECTION 4. NAMING SYSTEM

All roads (town ways, public easements, or private roads) in the Town of Glenburn that serve *two or more structures* shall be named regardless of whether the ownership is public or private. A road name assigned by the Town shall not constitute or imply acceptance of the road as a town way or public way.

a. Existing Roads

As of the effective date of this ordinance, the following shall be the assigned names of roads within the Town of Glenburn:

AA LANDING ROAD	From Orono Road to Orono Town Line
ALBERT LANE	From McCarty Road to end
ASPEN RIDGE ROAD	From Ledgewood Drive to end
BEECH GROVE AVENUE	From Pine Hill Drive to end
BEECHWOOD AVENUE	From end near Old Town line to Hudson Line
BRASLEY AVENUE	From Lakeview Road to end
BRASSLETT DRIVE	From Cressy Avenue to end
BROADWAY	From Bangor line to Kenduskeag line

CEDAR BREEZE CENTER	From Pushaw Road to 90° bend then turn left to end
CEDAR BREEZE NORTH	From Pushaw Road to 90° bend then turn left to Hudson line
CEDAR BREEZE SOUTH	From Pushaw Road to 90° bend then turn right to end
CLARK ROAD	From Intersection with Glenburn/Levant line to Hermon line
CRESSY AVENUE	From Lakeview Road to end
CUSHING DRIVE	From Cressy Avenue to end
DEER RUN ROAD	From Pushaw Road to end
FRENCH'S POINT ROAD	From Pushaw Road to end
GEORGIA LANE (Private)	921 Pushaw Road boundary line between Lots 15-01 & 15-02
GRACE SNOW DRIVE	From Union Street to End
GRAND VIEW ACRES	From Union Street to end
HUDSON ROAD	From Bangor Line To Hudson Line
KELLEY ROAD	From Union Street to Ohio Street
LAKESIDE LANDING ROAD	From Pushaw Road to end
LAKEVIEW ROAD	From Pushaw Road to Hudson Road
LANCASTER BROOK ROAD	From Hudson Road to Kenduskeag line
LANCASTER LANE	From Lancaster Brook Road to end
LARGAY LANE	From McClellan Drive to end
LEAVITT LANE	From Phillips Road to end
LEDGEWOOD DRIVE	From Roundstone Drive to end
LUCKEY'S LANDING ROAD	From Pushaw Road around loop to intersection with self
MARSTON MEADOW ROAD	Hudson Road to end
McCARTY ROAD	Broadway to Ohio Street
McCLELLAN DRIVE	Pushaw Road to end
MERRYMAN ROAD	Union Street to Phillips Road
MISTY WAY	AA Landing Road to end
NORWAY ROAD	Hudson Road to end
OHIO STREET	From Hermon Line to Kenduskeag Stream
ORONO ROAD	From Orono line to Pushaw Road
OUTBACK AVENUE (PRIVATE)	Off of 313 Hudson Road to DE
OXBOW DRIVE	After 362 Lancaster Brook Road to end

PHILLIPS ROAD	From Ohio Street to Levant line
PINE GROVE AVENUE	From Pine Hill Drive to end
PINE ACRES WAY	From Hudson Road to Sparkle Pond Road
PINEHILL DRIVE	From Pushaw Road to end
PINEVIEW AVENUE	From Broadway to end
PINKHAM ROAD	From Broadway to end
PLEASANT ROAD	From McClellan Road to end
POPLAR ROAD	From Hudson Road to end
PUSHAW ROAD	From Bangor line to Hudson Road
RICHARD’S ROAD	From Largay Lane to end
ROUNDSTONE DRIVE	From Hudson Road to end
SANDY BEACH ROAD	From Pushaw Road around loop to intersection with self
SANDY BEACH SHORE ROAD	From Sandy Beach Road to end
SPARKLE POND ROAD	From Hudson Road to end
STONE LANE (PRIVATE) Private ROW, Hudson Rd 42/11.03	
SUNSET AVENUE	From Lakeview Road to end
TWIN ISLAND	Island in Pushaw Lake
UNION STREET	From Hermon line to Levant line
VISTA LANE	From Vista Way to end
VISTA RIDGE	From Vista Lane to end
VISTA WAY	From Pushaw Road to end

- b. The following criteria shall govern the naming of new roads:
 - i. No new road shall be given the same name as an existing road in the zip code area.
 - ii. Each road shall have the same name throughout its entire length.

SECTION 5. NUMBERING

Numbers shall be assigned every 50 (fifty) feet along both sides of the road, with even numbers appearing on the left side of the road and odd numbers appearing on the right side of the road, determined by the number origin. The following criteria shall govern the numbering system:

- a. The Glenburn Addressing Officer shall determine the number origins. Among the factors to be considered in determining such origins shall be: numbers assigned by other municipalities on

roads leading into Glenburn; usual direction of travel of emergency and delivery vehicles; and volume of traffic on the adjacent roads. For dead end roads, numbering shall originate at the intersection of the adjacent road and terminate at the dead end. On roads with names duplicating names of different roads in the zip code area, the number origins shall be larger than the largest number assigned to the already numbered road.

- b. On all roads (town ways, public easements, or private roads) the number assigned to each structure shall be that of the numbered interval falling closest to the front door or driveway of said structure.
- c. Every structure with more than one principal use or occupancy shall have a separate number for each use or occupancy. (i.e. duplexes will have two separate numbers; apartments will have one road number with an apartment number, such as 235 Maple Street, Apt. 2.

SECTION 6. COMPLIANCE

All owners/occupants of structures shall, within 30 days of the effective date of this ordinance, display and maintain in a conspicuous place on or near said structure, the assigned numbers in the following manner:

- a. Number at the Street Line

The assigned number shall be displayed on a post, fence, wall, mailbox, or on some structure at the property line adjacent to the walk or access drive to the residence or structure except that the number may be displayed on a mail box on the opposite side of the road if such location for the mail box is required by postal regulations.

- b. Number on the Structure or Residence

Subsection (a) above may be waived at the owner's option where the residence or structure is within 50 (fifty) feet of the edge of the road right-of-way and where there is a clear view of the structure's front door or entry from the right-of-way. In such case, the assigned number shall be displayed on the residence or structure in the vicinity of the front door or entry.

- c. Size and Color of Number

Numbers shall be displayed in such color and size as to be clearly visible to travelers on the road as they approach the property from either direction. Numbers shall be reflective and have a minimum height of 3 inches.

- d. Every person whose duty is to display the assigned number shall remove any different number which might be mistaken for, or confused with, the number assigned in conformance with this ordinance.

- e. Interior Location

All residents and other occupants are requested to post the assigned number and road name adjacent to their telephone for emergency reference.

- e. On new structures, numbering will be installed no later than when the structure is first used or occupied.

SECTION 7. NEW DEVELOPMENTS AND SUBDIVISIONS

All new developments and subdivisions shall be named and numbered in accordance with the provisions of this ordinance and as follows:

a. New Developments

Whenever any residence or other structure is constructed, moved onto a lot, or developed, it shall be the duty of the new owner to procure an assigned number from the Code Enforcement Officer. This shall be done at the time of the issuance of the building permit.

The Code Enforcement Officer shall determine the proper number on the basis of the site plan that the applicant submits as a part of a building permit application. Prior to the issuance of a Certificate of Occupancy, the Code Enforcement Officer shall physically verify that the assigned number is proper. In the event that the dwelling unit is not located in the position shown on the site plan, the Code Enforcement Officer shall determine the proper number and so notify the applicant of the change.

When the Glenburn Addressing Officer determines that it is necessary to create a new road name(s) in order to maintain numbering consistency, the Glenburn Addressing Officer shall so notify the Town Council. If the Council determines that the Glenburn Addressing Officer's determination is correct, it shall take the Charter mandated steps to amend this ordinance by adding the new road name(s) to this Section 7(a) of this Ordinance.

Alley Way (Private)	3145 Broadway to DE
Ambrose Lane (Private)	3015 Ohio Street to DE
Ashley Avenue	106 Jillian Way to DE
Beaver Cove Drive (Private)	566 Hudson Road to DE
Birch Avenue (Private)	134 Lakeview Road to DE
Botting Lane (Private)	16 Quinn Avenue to DE
Bouchard Lane (Private)	105 Lakeside Landing Road to DE
Charles Street	26 Kelliher Street to DE
Clewley Road (Private)	253 Phillips Road to DE
Crystal Lane (Private)	373 Phillips Road to DE
Daigle Drive	664 Hudson Road to DE
Daisy Lane (Private)	14 Neal Lane to 15 Quinn Avenue
Danforth Drive (Private)	From Ohio Street to end
Dunston Drive	32 Riverbend Drive to DE
Ellingwood Drive (Private)	1956 Pushaw Road to DE
Elliott Circle	40 Libbey Lane to DE
Fellows Drive (Private)	3053 Broadway to DE

Fitz Lane (Private)	77 Merryman Road to DE
Gabby Laine (Private)	83 Cedar Breeze South to DE
Grandpa's Lane (Private)	257 Phillips Road to DE
Grouse Lane (Private)	249 Lancaster Brook Road to DE
Happy Corner Road (Private)	1420 Hudson Road to DE
Hastey Lane (Private)	1006 Pushaw Road to DE
Island Getaway Road	16 Sandy Beach Shore Road to DE (16 to 25)
Jamie's Way (Private)	661 Hudson Road to DE
Jewell Lane (Private)	9 Danforth Drive to DE
Jillian Way	41 Lyndsay Lane to DE
Johnna's Way	50 Kelleher Street to DE
Kelliher Street	981 Pushaw Road to DE
Kennedy Drive (Private)	253 Cedar Breeze North to DE
Kimberley Lane (Private)	109 Merryman Road to DE
King's Court (Private)	243 Lakeview Road to DE
Koz Way (Private)	597 Hudson Road to DE
Lakeside Lane	31 Beechwood Avenue to Old Town Line
Libbey Lane	3127 Broadway to DE
Lorna Lane (Private)	1025 Hudson Road to DE (Hingham Heights MHP)
Lower Cross Road (Private)	513 Hudson Road to 1076 Pushaw Road
Lyndsay Lane	367 Hudson Road to DE
M & M Lane (Private)	2881 Ohio Street to loop and DE on itself
Malcolm Lane (Private)	120 Cedar Breeze Center to Cedar Breeze South
Martins Lane (Private)	290 Cedar Breeze North to End
Manansis View	30 Dunston Drive to DE
Marsh View Lane	86 Sandy Beach Road to DE (9 to 23)
McCarty Road Extension (Private)	Between 2937 Broadway & 2923 Broadway
Midway Lane (Private)	200 Lakeview Road to DE
Mongoose Road (Private)	243 Lancaster Brook Road to DE
Naida Drive (Private)	971 Hudson Road to DE
Nannie's Laine	795 Hudson Road to DE
Neal Lane (Private)	3026 Ohio Street to DE
Northland Road (Private)	1072 Hudson Road to DE

Outback Avenue (Private)	Off of 313 Hudson Road to DE
Page Road (Private)	1546 Hudson Road to DE
Parkhurst Lane (Private)	125 Luckey's Landing to DE
Pebble Drive (Private)	1188 Hudson Road to DE
Penny Lane (Private)	2691 Ohio Street to DE
Phil's Way (Private)	645 Hudson Road to DE
Porcupine Lane (Private)	951 Pushaw Road to DE
Quinn Avenue (Private)	3012 Ohio Street to DE
Redneck Alley (Private)	3245 Broadway to End
Rita's Way (Private)	39 Phil's Way to DE
Riverbend Drive	69 Libbey Lane to DE
Rocky Road (Private)	1198 Hudson Road to DE
Rosewood Drive (Private)	2851 Ohio Street to DE
Sandy Beach Shore Road (Private)	9 Marsh View Lane to DE (2 to 43)
Schwabe's Way (Private)	1770 Pushaw Road to DE
Simpson Lane (Private)	1016 Orono Road to DE
Skidgel Road (Private)	1747 Pushaw Road to DE
Snowbird Way (Private)	Cause She Said So Subdivision off Daigle Drive
South Shore Road (Private)	124 Sandy Beach Road to DE
Spruce Lane (Private)	1449 Hudson Road to DE
Stone Hedge Drive (Private ROW)	80 Victory Lane to DE (correction 07/12/18) From 1479 Pushaw Road to DE to lake
Timber Lane (Private)	Off of Poplar Road right-of-way (includes cul de sac)
Turner Road (Private)	58 Pinkham Road to DE
Twin Oak Drive (Private)	Oak Knoll Estates Subdivision, Ohio Street
Victory Lane (Private)	3021 Broadway to DE
Watson Lane (Private)	208 Kelley Road to DE
Wilson Way (Private)	Broadway (Simpson Farm)
Winters Way (Private)	2720 Ohio Street to DE
Yellow Brick Road (Private)	766 Hudson Road to DE

b. New Subdivisions

Any prospective subdivider shall show a proposed road name on the pre-application submission to the Planning Board. At the same time, the subdivider shall submit to the

Planning Board a statement that the proposed name does not duplicate any other road name within the zip code delivery area. The statement shall be signed by the Postmaster, or designee, in control of such zip code area.

The Planning Board shall forward the proposed road name and a copy of the signed statement to the Town Council. The Council shall either approve or deny the use of the proposed name and shall so notify the Planning Board. If the decision is to deny, the Council shall so notify the Planning Board along with written reasons therefor. The Planning Board will then notify the subdivider who will submit a new name and a new postmaster statement. This process shall continue until the Town Council approves a name. However, if the Town Council has not approved a name prior to the statutory deadline for the Planning Board to grant final Planning Board approval, the latest name submitted by the developer shall be affixed to the final subdivision plan. Approval of the final subdivision plan by the Planning Board shall constitute the assignment of the road name in the subdivision.

SECTION 8. VIOLATIONS

- A. Unlawful to deface assigned numbers or road signs
 - 1. No person may alter, deface, or remove any number placed on any property in accordance with this ordinance, except for repair or replacement within twenty-four (24) hours of such number.
 - 2. No person may alter, deface, or remove any road sign erected in accordance with this ordinance, except for repair or replacement within twenty-four (24) hour of such sign.
- B. Any violation of any provision of this ordinance shall be subject to a civil penalty of \$100.00, payable to the Town of Glenburn, Maine, for each violation, together with attorneys' fees and other legal fees and costs incurred by the Town in enforcement of this ordinance.

ORDINANCE HISTORY:

ADOPTED: 03/30/95

AMENDED: 10/12/95

AMENDED: 02/25/16

AMENDED: 05/05/16, eff. 06/04/16

AMENDED: 08/25/16, eff. 09/24/16

AMENDED: 02/08/18, eff. 03/09/18 (added Mongoose Road, Happy Corner Road, and Timber Lane)

AMENDED: 07/12/18, eff. 08/12/08 (correction on location of Stone Hedge Drive)

AMENDED: 02/06/20, eff. 03/06/20 (added private roads Wilson Way, Outback Avenue, McCarty Road Extension, & Twin Oak Drive)

AMENDED: 07/27/23, eff. 08/26/23 (added private roads Stone Lane, Georgia Lane, and Snowbird Way)