

GLENBURN TOWN COUNCIL
REGULAR MEETING #05
August 29, 2024 at 7:00pm
At the Glenburn Municipal Building 144 Lakeview Road

MINUTES

PLEDGE OF ALLEGIANCE

a. ROLL CALL

Present were Councilors Chris Grotton, Maurice Day, John Caruso, and Frank Roma. Chris Cookson was absent.

b. CITIZEN INPUT - OPPORTUNITY FOR

No one in the audience chose to address the Council.

c. [24-05-01] To see what action the Town Council will take regarding entering executive session to discuss a contract request pursuant to 1 M.R.S.A. § 405(6)(C).

Mr. Caruso motioned to accept; Mr. Day seconded. The motion passed unanimously. The Council entered Executive session. Mr. Caruso motioned to return from executive session which was seconded by Mr. Day and passed unanimously.

d. [24-05-02] To see what action the Town Council will take regarding the contract request.

Mr. Day made a motion to accept the contract with Northern Light., Mr. Caruso seconded. The motion passed unanimously.

e. [24-05-03] Jordan McLaughlin, Deputy Chief to provide update on current EMS program.

Mr. McClung informed the Council that the contract with Northern Light was accepted, effective 1/1/2025. He stated the goal is to utilize the ambulance the town has, with the goal of starting this service November 1 as supplemental coverage. The goal is to start as a supplement to Northern Light with a long-term goal of being an independent service.

Mr. Caruso asked what the charge per person would be. Mr. McLaughlin stated many towns in the area are around \$225 with a \$22 per mile additional charge depending on patient needs and services provided during the ride.

There were no other questions at this time.

f. [24-05-04] Council discussion, to see what action the Town Council will take regarding end of fiscal year 2024 contingency funding.

Mr. McClung informed the Council that it is his wish not to carry forward any of the unused money into the new year other than the Highway account and Sanitation account. His reasoning is because some accounts are overbudget due to changes to insurance for employees as well as some Worker's Comp claims. The Town

budget is not approved on a departmental level, rather as an overall number. This allows us to move monies from accounts to cover unexpected overages. The Council had no questions.

g. [24-05-05] Council discussion, to see what action the Town Council will take regarding purchasing equipment for the public works department.

Mr. McClung informed the Council that we paid off the loader we purchased 4 years ago. We kept the payment in the current budget with intent to grow the DPW. We are now looking at purchasing a track loader with a bush hog attachment and forks for the department. Financing equipment would require a special Town Meeting for town approval. We would also need to purchase a trailer to move the equipment, which is not included in the current proposal. Mr. Roma suggested we research purchasing a trailer at the same time to not delay use of the equipment.

Mr. Day made a motion to authorize the Town Manager to finance the track loader, and to purchase or finance an equipment trailer for up to \$16,000 at the Town Manager's discretion. The motion was seconded by Mr. Roma and passed unanimously.

h. [24-05-06] Council discussion, to see what action the Town Council will take regarding the sale of town property located on Map 44 Lot 005.

Mr. McClung informed the Council that the property once belonged to the Glenburn Lake Association, which has been dissolved for about 20 years. The property then reverted to the Town. Mr. McClung requested the Code Enforcement officer conduct a soil test, then put the parcel out to sealed bid.

Residents Malcolm and Bonnie Richards addressed the Council inquiring about the acreage and options for building on this property.

Mr. Caruso motioned to put the property up for bid with a minimum bid of \$50,000 pending the soil test. Mr. Roma seconded, adding that he would like the money to be used for improving Lakeside Landing, avenues for doing so were discussed. The motion passed 3-0 as Mr. Grotton abstained.

i. [24-05-07] Council discussion, to see what action the Town Council will take regarding accepting two donations, one for the Fire Department and one for the Rec Department.

Mrs. Braley stated there are three donations. One for the Fire Department in the amount of \$100, and two for the Rec Department totaling \$214.28.

Mr. Caruso motioned to accept the donations; Mr. Roma seconded. The motions passed unanimously.

j. [24-05-08] Council discussion, to see what action the Town Council will take regarding reimbursing a duplicate excise tax transaction.

Mrs. Braley stated that a resident accidentally registered their vehicle twice, once online, once in person. The State contacted the office to notify us that they will be reimbursing one of the transactions. Mrs. Braley is asking Councils permission to reimburse the excise portion of the registration in the amount of \$443.34.

Mr. Caruso motioned to process the refund; Mr. Roma seconded. The motion passed unanimously.

k. [24-05-09] Council discussion, to see what action the Town Council will take regarding extending the current plow contract.

Mr. McClung informed the Council that our current plow contract is coming to an end. Mr. McClung recommends we extend the contract through 2028. Council has made the request that equipment upgrades be made per the Town Managers recommendation.

Mr. Caruso motioned to table this item until the contract is written to the Town Managers satisfaction, which he committed to having at the next meeting. Mr. Roma seconded. The motion to table the item passed unanimously.

l. [24-05-10] Treasurer's Warrant #28, #29 – APPROVAL OF, Treasurer's Warrant #03, #04, and #05 – APPROVAL OF

Mr. Caruso motioned to accept warrants 28, 29, 3, 4, and 5. Mr. Day seconded. The motion passed unanimously.

m. [24-05-11] Minutes of July 18, 2024, Regular Council Meeting APPROVAL OF,

Mr. Day motioned to accept; Mr. Caruso seconded. The motion passed unanimously.

Manager/Council Items/Other Business

Mr. McClung informed Council that sand will be coming from Call Construction in the next few weeks. Plans have been made to have Mr. Braley inspect the sand quality prior to delivery, with an increase of salt.

Mr. McClung informed Council that Casella states they do not have a signed contract. He requests Council motions to formally accept the contract as previously agreed upon. Mr. Caruso motioned to accept and to authorize Mr. McClung to sign the contract. Mr. Day seconded. The motion passed unanimously.

Mr. McClung stated we received a quote to fix the electrical issues in the old Town Office, which was brought to our attention by MMA's Risk Management. Mr. Caruso motioned to accept the work up to \$12,480. Mr. Day seconded. The motion passed unanimously.

Mr. McClung and the Council discussed the improvements that have taken place at Lakeside Landing and their excitement about the future improvements as well.

ADJOURNMENT

Mr. Caruso motioned to adjourn. Mr. Day seconded. The motion to adjourn passed unanimously. The meeting was adjourned at 8:22 p.m.

Any citizen who wishes to participate in this meeting and who needs special accommodation due to a disability should contact the town office immediately at 942-2905.



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