

**GLENBURN TOWN COUNCIL**  
**REGULAR MEETING #06**  
**September 11, 2025 at 7:00pm**  
At the Glenburn Municipal Building 144 Lakeview Road

**MINUTES**

PLEDGE OF ALLEGIANCE

a. ROLL CALL

Mr. Cookson and Mr. Roma were absent

b. CITIZEN INPUT - OPPORTUNITY FOR

No one in the audience chose to address the Council

c. [25-06-01] Chief McLaughlin to introduce new hire for the Fire Department.

Chief McLaughlin introduced Deputy Chief, Aaron Jellison. He gave some background on his history as a firefighter. Mr. Jellison updated the Council on some of his areas of focus as he is settling in and moving forward.

d. [25-06-02] Council discussion, to see what action the Town Council will take regarding accepting and approving updates to the personnel policy.

Mrs. Braley updated the Council on the changes, most of which pertain to the Fire Department.

e. [25-06-03] Council discussion, to see what action the Town Council will take regarding an application for the Planning Board.

Mr. McClung proposed the acceptance of regular member Dana Lacadie and alternate member James Lee at the direction of the planning board chair. Mr. Day made a motion to accept, Mr. Caruso seconded. The motion passed unanimously.

f. [25-06-04] Town manager to present preliminary Q4 reports for fiscal year 2024-2025.

Mr. McClung gave updates on the budget.

g. [25-06-05] Council discussion, to see what action the Town Council will take regarding roll overs from the 2024/2025 fiscal year.

Mr. McClung recommended to roll over the paving and Council contingency accounts. Mr. Caruso motioned to roll over the Paving account # 432-01 in the amount of \$400,000 and the Council contingency account # 482-01 in the amount of \$199,010. Mr. Day seconded. The motion passed unanimously.

h. [25-06-06] Town Manager to instruct Council on the Freedom of Information training that is required.

Mr. McClung requested the Council complete their FOAA training as they do annually.

i. [25-06-07] Treasurer's Warrant #5 APPROVAL OF, Treasurer's Warrant #6– APPROVAL OF

Mr. Caruso motioned to accept both warrants, seconded by Mr. Day. The motions passed unanimously.

j. [25-06-08] Minutes of August 8, 2025, Regular Council Meeting APPROVAL OF,

Mr. Caruso made a motion to table item j, seconded by Mr. Day. The motion passed unanimously.

### Manager/Council Items/Other Business

Mrs. Braley asked the Council to sign a quit claim deed that had fallen through the gaps in 2013. She also asked for signatures on an abatement.

Mr. McClung advised the Council on the status of Lakeside Landing. He also informed them of the shoulder work being done on the roads around town.

Mr. McLaughlin updated the Council on third party billing rates for EMS. Mr. Caruso made a motion to accept the rate chart as presented, Mr. Day seconded. The motion passed unanimously.

Mr. McClung advised the Council of our visit from the DOL regarding an incident at a mutual aid fire call.

### ADJOURNMENT

Mr. Day made a motion to adjourn, seconded by Mr. Grotton. The motion passed unanimously.