

**GLENBURN TOWN COUNCIL**  
**REGULAR MEETING #12**  
**December 07, 2023 at 7 PM**  
At the Glenburn Municipal Building 144 Lakeview Road

**MINUTES**

PLEDGE OF ALLEGIANCE

a. ROLL CALL

Present were Councilors Chris Grotton, John Caruso, Maurice Day, Chris Cookson, and Frank Roma.

b. CITIZEN INPUT - OPPORTUNITY FOR

No one in the audience chose to address the Council.

c. [12-23-01] Council discussion, to see what action the Town Council will take regarding tax foreclosed properties.

April Braley stated that there are three tax foreclosed properties. There is a new process with the new foreclosure rules with that being that discussion cannot take place on foreclosed property for 90 days; however, she will start the documentation and send out notices and reach out to the owners to see if they are still interested in retaining their property.

At this point, from past history, Mrs. Braley will reach out to the delinquent parties and see if they are aware that they are under tax foreclosure. If they still want to retain their property, she will set up a meeting with them to come in and discuss a payment plan. Mrs. Braley will then bring the payment plan to the Council for approval. If the Council does not want her to reach out to any or all of the delinquent parties, she will immediately send out a notice telling them that they have 90 days to get in contact with the town with an explanation of what their plan is to keep the property.

d. [12-23-02] Council discussion, to see what action the Town Council will take regarding accepting a resignation from the Recreation Committee.

John Caruso motioned to accept the letter of resignation from a rec committee member. The motion was seconded by Maurice Day and unanimously approved.

e. [12-23-03] Council discussion, to see what action the Town Council will take regarding accepting a donation from the Seniors Club in the amount of \$4,737.07.

John Caruso motioned to accept a donation of \$4,737.07 from the Seniors Club to be deposited into the general fund for their use when needed. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

f. [12-23-04] Council discussion, to see what action the Town Council will take regarding rollovers from 22/23 fiscal year.

Mr. McClung distributed an Annual Event Schedule from last year for the Council to review for budget purposes. His proposal for carry-over is how much money does the town want to take from this past

budget to the current budget? After a brief review of money remaining in last year's budget, Mr. McClung requested a carry-over of \$738,703.00 to the present budget which is still \$83,000.00 below budget for last year. That amount will go into undesignated funds.

Chris Cookson motioned to carry over \$738,703.00 to the present budget. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

- g. [12-23-05] Council discussion, to see what action the Town Council will take regarding allocating funds from the council's contingency fund.

Mr. McClung stated that Machias Savings Bank is interested in getting some of Glenburn's business. One of their senior loan officers is a resident of Glenburn. Mr. McClung has a meeting with an associate from Machias Savings Bank tomorrow regarding credit card servicing. As of now, the town's credit cards are through Katahdin Trust, and they are farmed out to a call center. He would like to switch over the town's credit card provider from Katahdin Trust to Machias Savings Bank. The Council agreed that this change would be acceptable. Chris Cookson motioned to change the town's credit card provider from Katahdin Trust to Machias Savings Bank. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

Mr. McClung stated that they moved \$508,037.00 through the special meeting process into the Council contingency fund. He would like to take \$100,000.00 of that money to open another investment account and create another business partner at the same time with Machias Savings Bank. There is \$1.6 million at Bangor Savings, three million to six million dollars at any given time at Katahdin Trust, and he would like \$100,000.00 to put in Machias Savings Bank as investment money.

Frank Roma asked how the Veterans' Memorial is going to be paid for, and Mr. McClung stated that it will be out of some of the contingency money going to Machias Savings Bangor.

Chris Cookson motioned to move \$100,000.00 from the Council contingency account to invest at Machias Savings Bangor. The motion was seconded by John Caruso and unanimously approved with a 5-0 vote.

- h. [12-23-06] Treasurer's Warrant #11 – APPROVAL OF, Treasurer's Warrant #12 – APPROVAL OF,

John Caruso motioned to approve Treasurer's Warrant #11. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

John Caruso motioned to approve Treasurer's Warrant #12. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

- i. [12-23-07] Minutes of October 12, 2023, Regular Council Meeting APPROVAL OF,

Chris Cookson motioned to accept the October 12, 2023 minutes as written. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

Minutes of October 31, 2023, Emergency Council Meeting APPROVAL OF,

Maurice Day motioned to accept the October 31, 2023 minutes as written. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

Minutes of November 09, 2023, Regular Council Meeting APPROVAL OF,

Chris Cookson motioned to accept the November 9, 2023 minutes as written. The motion was seconded by Frank Roma and unanimously approved with a 5-0 vote.

Manager/Council Items/Other Business

Mr. McClung stated that there was a Veterans' Committee Meeting held last week. It went well with good participation.

The office Christmas party is December 19, 2023.

Mr. McClung is working with the town attorney on a trash roadside pick up contract.

Mr. McClung asked the Council to sign two ordinance change orders that were approved at a meeting last month and to sign an abatement request that was also heard at the same meeting.

The audit with TRIO that was done yesterday went well.

The next scheduled Council meeting is December 21, 2023. Mr. McClung recommends not meeting on that date unless something comes up between now and then. The Council agreed to cancel the December 21<sup>st</sup> meeting.

The town office will be closed on March 5, 2024 for the presidential primary voting. Voting will take place from 7:30 AM to 8 PM in the meeting room of the town office; however, regular business will not be conducted on that day.

ADJOURNMENT

Chris Cookson motioned to adjourn. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote, and the December 7, 2023 Town Council Meeting was adjourned at 7:44 PM.

A true record, as approved by the Town Council: January 4, 2024

---

Daniel McClung, Secretary to the Council