

GLENBURN TOWN COUNCIL
REGULAR MEETING #8
October 12, 2023 at 7 PM

At the Glenburn Municipal Building 144 Lakeview Road

PUBLIC HEARING- Pursuant to 22 M.R.S. §4305(1)-To discuss and hear public comment to amend the General Assistance Ordinance for the Municipality of Glenburn, Maine by repealing and replacing Appendices A-C and adding Recovery Residents Housing Maximums effective from October 1, 2023 to September 30, 2024.

PLEDGE OF ALLEGIANCE

Councilor Frank Roma asked those present for a moment of silence in recognition of those murdered in Israel over the weekend.

a. ROLL CALL

Present were Councilors Chris Grotton, John Caruso, Maurice Day, Chris Cookson, and Frank Roma.

b. CITIZEN INPUT - OPPORTUNITY FOR

Theresa Hainer stated that she is here today with many friends from Glenburn because of a major concern which is the impact of climate disruption on the State. Warmer temperatures are impacting the cold water fish species such as cod and lobster and is increasing the allergy boom which is having a negative impact on the fishing industry. Warmer temperatures have also resulted in an explosion of the tick population. Federal legislation is needed. She is here tonight to ask the council to hear and act on a request that Glenburn has an opportunity to become a town champion by signing an article warrant supporting federal action on carbon emission pollution. Ms. Hainer read the article warrant aloud. Mr. Grotton thanked Ms. Hainer and advised that the Council will take this into consideration.

c. [08-23-01] Council discussion, to see what action the Town Council will take regarding accepting the new amendments to the General Assistance Ordinance for the Municipality of Glenburn, Maine by repealing and replacing Appendices A-C effective from October 1, 2023 to September 30, 2024.

John Caruso motioned to accept the new amendments to the General Assistance Ordinance for the Municipality of Glenburn, Maine by repealing and replacing Appendices A-C effective from October 1, 2023 to September 30, 2024. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

- d. [08-23-02] Council discussion, to see what action the Town Council will take regarding accepting skating rink proposal.

Mr. McClung stated that the plan is to install a skating rink on top of the existing basketball court next to the town office. The unknown is lighting. He is attempting to integrate multiple departments, meaning fire, EMS, public works, and rec into the purchase of portable lighting that will be useful in other situations as well as for skating. The proposal tonight is just for the skating rink itself. It does not include funding for lighting.

Mr. Grotton stated that Rec Director Carey Besse, is doing a great job in trying to identify things in the community that may be recreationally based but may not be athletic based. The waterfront has become a great opportunity for the community to come together in ways other than the one-day-a-year community festival or at sporting events. A nice outdoor skating rink with an easily accessible pathway to the entrance, some lighting, some music, benches, perhaps some hot chocolate, this may be an opportunity to bring folks together in the wintertime.

Rec Director Carey Besse stated that she is on board with this outdoor skating rink idea, but it is the location that she is concerned about. We do not have the snow that we used to get, and there are kids and families that use the basketball court even in the wintertime. With this type of ice rink, you still rely on mother nature for the cold temperatures for the water to freeze. Her fear of putting it on the basketball court is that they are going to be putting a piece of equipment on a court that could still be used but will not be able to be used because we are waiting for cold temperatures from mother nature for ice. At the end of the winter season, you have to wait for the ice to thaw before the rink can be moved and the court can be used again. The area adjacent to the court has brims which create a lip that can easily be knocked down to make it flat. Placing the rink adjacent to the court, which also has more space to expand should you want to make it bigger, would keep it at the same location every year and it would not impede on the use of the basketball court.

Mr. Grotton asked if the cost of groundwork or logistics has been looked at? Are there other obstacles to being able to put it next to the basketball court? Mr. McClung stated that the biggest obstacle would be the groundwork. It is expensive and finding a company to do the work is difficult. Mr. Roma asked if the water for the ice affects the basketball court once the skating season is over, and Mr. McClung stated that there is a liner for over the top of the court; therefore, the water would not be directly on top of the existing asphalt. Town employee Jordan McLaughlin has a group that has volunteered to maintain the rink once it is set up.

Mr. McClung stated that there will be some associated costs. There will be lighting needed, and if the rink is not placed on the basketball court, there will be some groundwork. Tonight, he would like to have the cost for the skating rink itself approved so he can get it ordered as it is getting late. The associated costs can be approved at a later date. Mr. Day motioned to approve the cost of the skating rink and associated costs not to exceed \$15,000.00. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

- e. [08-23-03] Council discussion, to see what action the Town Council will take regarding accepting the design for a plaque to be placed in municipal office lobby.

Mr. McClung referred to a prototype that has the town manager, town clerk, and town council named, and at the top is the name and the date the new town office building opened. It will be permanently affixed in the hallway out front. The Council has no objections to ordering the plaque.

- f. [08-23-04] Council discussion, to see what action the Town Council will take regarding building fund allocation request.

Mr. McClung stated that the construction of the new office came in under budget. There was over half a million dollars in a capital account which was basically on reserve as a contingency during the building process. That capital account was never used for any contingency purposes. Currently, there is \$508,037.00 in the account. Mr. McClung recommends moving this money out of this capital account and putting it into the contingency account. That will put this money back into circulation. In the capital

account, none of the money can be used for anything other than expenses associated with this building of which there are not many left that we have to pay for.

To move this money is a process because the Town is bound by the ordinance and the process in that a Special Town Meeting is required and the townspeople would have to vote to move this money from a capital account to a contingency account. Once it is moved into the contingency account, the Town Council would have sole control of how that money is spent.

Maurice Day motioned to take this building fund allocation request to a Special Town Meeting to move money from a capital account in the amount of \$508,000.00 to a contingency account. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

- g. [08-23-05] Council discussion on Veteran's Memorial Committee

Mr. McClung stated that the town does not have an adequate memorial for the veterans in town. He is asking for permission to set up a committee to explore the possibilities. He would like to do something in front of the parking lot centered around the flagpole with pavers, granite statues for each branch of the service, and somehow incorporate the honor roll into that. The Council agreed that a committee be set up to work on this project. Chris Grotton volunteered to be on the committee representing the Council.

- h. [08-23-06] Council discussion, to see what action the Town Council will take regarding hiring for the code enforcement office.

Mr. McClung stated that there are some retirements coming up in code enforcement. He articulated his plan on how he wanted to go about filling that position and having a succession plan. He created an internal posting and had it up for two weeks to all town employees. He had one applicant and has done

the interview. He is asking for a vote to fill that position because it is outside of the budget. This was not budgeted for, and it will be gap funding.

Frank Roma motioned to accept the recommendation from the town manager to hire a new code enforcement officer in training. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

- i. [08-23-07] Council discussion, to see what action the Town Council will take regarding current trash removal contract.

Mr. McClung stated that this was on the agenda last week. He received a phone call last Thursday from Mrs. Sullivan's indicating that her intention was to break the contract and no longer pick up trash in Glenburn. On the following Tuesday, he and Mrs. Braley had a meeting with Casella to put together a contingency plan as he was not sure if Sullivan's was going to pick up trash the following day. He advised Sullivan's that not showing up was not an option, and he went through some of the terms of the contract that he would enforce if need be. This morning Mrs. Sullivan informed Mr. McClung that Sullivan's will honor their contract through June doing the best that they can. There is a problem with hiring.

Casella was very helpful. They had a contingency plan potentially in place with some 30-yard roll-offs at key places for trash collection and maybe some limited trucks in town until we can get some coverage; however, it may have been two to four weeks before that took place.

- j. [08-23-08] Treasurer's Warrant #7 – APPROVAL OF, Treasurer's Warrant #8 – APPROVAL OF,

John Caruso motioned to approve Treasurer's Warrant #7. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

John Caruso motioned to approve Treasurer's Warrant #8. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

- k. [08-23-09] Minutes of August 31, 2023, Regular Council Meeting APPROVAL OF

Chris Cookson motioned to accept the August 31, 2023 minutes as written. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

Manager/Council Items/Other Business

Mr. McClung stated that the siding material has been delivered and installment should start any day now. He has had some conversations this week with trash companies. Bangor Savings did a portfolio review, and Mr. McClung reallocated some money, that was relatively liquid because of the new building, into some higher interest earning instruments.

At the last meeting, a question regarding approval limits for spending for the town manager was brought up. The limit is currently \$5,000.00 which has been the limit for more than ten years. Mr. McClung is proposing that the Council bump his spending limit up to \$10,000.00 to keep up with inflation in the last ten years. John Caruso motioned to increase the town manager's year-round spending authorization to \$10,000.00 and his emergency wintertime authorization to \$15,000.00. The motion was seconded by Frank Roma and unanimously approved with a 5-0 vote.

Mr. McClung stated that a replacement holding tank on Sandy Beach Shore Road has been approved by the State. Because it is a replacement tank, the State's Center for Disease Control and Prevention now wants three municipal officers to sign off on it. CEO Mike Falvey is fine with that, and the State has already signed off on it. It is a replacement holding tank, not a septic system. He needs three signatures for that, and he needs signatures for the approved General Assistance amendments.

ADJOURNMENT

John Caruso motioned to adjourn. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote, and the October 12, 2023 Town Council Meeting was adjourned at 8:02 PM.

A true record, as approved by the Town Council: December 7, 2023

Daniel McClung, Secretary to the Council