

GLENBURN TOWN COUNCIL
REGULAR MEETING #5
August 31, 2023 at 7:00 PM
At the Glenburn Municipal Building 144 Lakeview Road

MINUTES

PLEDGE OF ALLEGIANCE

a. ROLL CALL

Present were Councilors Chris Grotton, John Caruso, Maurice Day, Chris Cookson, and Frank Roma.

b. CITIZEN INPUT - OPPORTUNITY FOR

No one in the audience chose to address the Council.

c. [05-23-01] Council discussion, to see what action the Town Council will take regarding accepting the new contract with the Penobscot County Sheriff's Office for Supplemental Law Enforcement Services.

Mr. McClung stated that he has spoken to each Council member individually regarding signing the contract, and tonight he is requesting a formal vote to accept the terms of the contract and for their authorization for him to sign the contract.

Chris Cookson motioned to accept the terms of the contract with the Penobscot County Sheriff's Office and to authorize the town manager to sign the contract on behalf of the town. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

d. [05-23-02] Council discussion, to see what action the Town Council will take regarding accepting a donation for the Recreation Department.

Mr. McClung stated that he has a donation from Darling's Ice Cream Truck from a musical event at Lakeside Landing. They have donated to the town's rec department \$361.55 from donations that they collected at that event. John Caruso motioned to accept a donation in the amount of \$361.55 to the Glenburn Rec Department. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

e. [05-23-03] Council discussion, to see what action the Town Council will take regarding portable buildings the school will no longer be needing.

Mr. McClung stated that Superintendent Modery has offered two of the portable classrooms to the town. The school is required to offer them to the town for first right of refusal before offering them to others. Mr. McClung suggests that one of them go to the rec department. He would like to put it down to Lakeside Landing and make one end into a snack bar and the other end into restroom facilities. He would like to use the other for anticipated overnight ambulance shift workers. Due to a lack of a sprinkler system in the fire station, they cannot spend overnights in the station. Mr. McClung stated that neither of these plans are ready to move forward; however, he would like to take possession of both portable buildings and park them until they are ready to use with permanent plans.

Mr. Roma asked if the town had a policy for surplus equipment, and Mr. McClung stated that there is not a policy per se other than how they want to dispose of such property whether it be put out for auction or put out just for sale or some other type of disposal. April Braley stated that the school is required to offer surplus equipment to the town first before they sell it; however, the town is not required to do so. Mr. McClung added that the only statute that the town is bound to is tax acquired property. Tax acquired property is required to be put out for sealed bid. Surplus equipment is not included.

The Council agreed to keep pursuing the plans for the use of the two portable classrooms that the school has offered to the town.

f. [05-23-04] Update from the Code Enforcement Officer

John Caruso motioned to table Item f. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

John Caruso motioned to add Item #1 and Item #2 to the agenda. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

[Additional Item #1] To see what action the Town Council will take regarding entering into executive session to discuss a personnel request pursuant to 1 M.R.S.A. , Subsection 4056A. John Caruso motioned to enter into executive session for Additional Item #1. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

John Caruso motioned to come back from executive session. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

[Additional Item #2] To see what action the Town Council take regarding a personnel request.

Chris Cookson motioned to amend the Personnel Policy per the discussion in executive session to change the town's contribution towards the health insurance premium. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

g. [05-23-05] Treasurer's Warrant #4 – APPROVAL OF, Treasurer's Warrant #5 – APPROVAL OF,

John Caruso motioned to approve Treasurer's Warrant #4. The motion was seconded by Frank Roma and unanimously approved with a 5-0 vote.

John Caruso motioned to approve Treasurer's Warrant #5. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

h. [05-23-06] Minutes of July 27, 2023, Regular Council Meeting APPROVAL OF

Maurice Day motioned to accept the July 27, 2023 minutes as written. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

Manager/Council Items/Other Business

Mr. McClung stated that the Department of Labor has been in a few times. They showed up for a surprise inspection about two weeks ago which they should not have done because the fire department has initiated contact with them in pursuit of the Shape Award. The Shape Award is a designated rating of the community

determined by all Department of Labor standards. The fire department, Public Works, and the town office have asked them to come in to go through everything and tell us what is needed to be done to quality. In the meantime, they came in for a surprise inspection which they cannot do if you are under consultation. The good news is that the town is very close to receiving that award. There are a very limited number of items that need to be addressed. However, one of the things that needs to be done to qualify is to have a Safety Committee. It is a limited committee that meets only a couple times a year, but it is a formal committee and Mr. McClung needs a volunteer from the Town Council to be on that committee to meet the requirement. Councilor Frank Roma volunteered.

The base coat of the parking lot was put down last year when the building was opened. We are scheduled to have the topcoat be put down in late September. Mr. McClung spoke with Shawn Braley, and he is suggesting that this not be done at this time. What we have is in good shape. All the lines are in place. He would rather see them come back for the topcoat in late spring or early summer of next year.

Mr. Grotton stated that he and his family were down to the landing for the last summer music concert for the summer. There was a nice crowd there and he stated that it gets better every time. Mr. Roma agreed. Mr. Grotton commented Carey and the rec department for the nice job they have done.

Mr. McClung stated that he is hoping to bring a proposal to the next meeting for an ice skating rink for this winter. He also is working on having a plaque made to be placed on a wall of the new building as discussed at the last Town Council Meeting.

ADJOURNMENT

Chris Cookson motioned to adjourn. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote, and the August 31, 2023 Town Council Meeting was adjourned at 7:34 PM.

A true record, as approved by the Town Council: September 14, 2023

Daniel McClung, Secretary to the Council



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