

GLENBURN TOWN COUNCIL
REGULAR MEETING #22
April 25, 2024 at 7 PM
At the Glenburn Municipal Building 144 Lakeview Road

MINUTES

PLEDGE OF ALLEGIANCE

a. ROLL CALL

Present were Councilors Chris Grotton, John Caruso, Frank Roma, Maurice Day, and Chris Cookson.

b. CITIZEN INPUT - OPPORTUNITY FOR

No one in the audience chose to address the Council.

c. [24-22-01] Town Manager to present first draft of the 2024/2025 Municipal Revenues and review of the 2024/2025 Municipal Budget.

Mr. McClung reviewed the 2024-2025 municipal budget with the Council.

Chris Cookson motioned to accept the Town of Glenburn 2024-2025 budget as presented. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

d. [24-22-02] Council discussion, to see what action the Town Council will take regarding disposing of the municipal van.

Mr. McClung stated that the town office acquired a 2008 Dodge Caravan from the school department a while back. It has approximately 109,000 miles, and it needs some work done on it. It is in fair condition, and Kelley Blue Book estimates its worth from \$2,500.00 to \$4,000.00 which does not include the lift assist chair that is installed in it for wheelchair accessibility. It really is not feasible for the town to keep it as there is not much use for it. He asked School Board Chairperson Steve Rich if they wanted it back for anything, and Mr. Rich stated that the school no longer needs it, and they do not want it back.

Mr. McClung's recommendation is to put it out for bid with the lowest Kelley Blue Book value of \$2,500.00 being the minimum bid. Mr. Caruso motioned to put the town's 2008 Dodge Caravan up for bid with the minimum bid of \$2,500.00. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

e. [24-22-03] To see what action the Town Council will take regarding signing the Town Managers contract.

Attorney Huber has reviewed the wording in the contract. He made some changes, and Mr. McClung is satisfied with the changes. The Council also agreed with the changes.

f. [24-22-04] Council discussion, to see what action the Town Council will take regarding budget dates and deliverables.

April Braley stated that the next big meeting will be Thursday, May 9, 2024 at 7 PM. It will include the Public Hearing with the School Board and with the Town Council. The warrant articles will be approved, and if there are any changes it will be done at that time. The Town Meeting will be Wednesday, June 12, 2024 at 7 PM at the Glenburn School.

- g. [24-22-05] Council discussion, to see what action the Town Council will take regarding removing portable building from the school for town use.

Mr. McClung stated that this involves the stick built portable building that is still on school property. It does not come apart like the portable building that was moved from the school to the town office parking lot a short time ago. He wants to put this building in the parking lot adjacent to the fire station as he is anticipating creating an ambulance service in the near future. However, overnight staffing cannot sleep in the fire station building unless there is a complete sprinkler system, and there is not. An ambulance service would require 24-7 staffing and the portable building could eventually serve as a place for the overnight staff. This is a projection that may not happen until three to five years from now.

Chris Cookson asked what the plans are for the portable building that was previously moved from the school to the town office, and Mr. McClung stated that he would like to keep it in two pieces. He would like to take half of it to Lakeside Landing and make it into a snack bar to be included in the vision of having a snack bar, picnic tables, a band stand, a bonfire pit, expanding the boat launch, public restrooms, etc. to make Lakeside Landing a destination in the summer for lots of activities. He wants to take the other half to the rec field and doing the same there so that they would have a permanent structure to use during outdoor sports activities.

Chris Cookson asked that if half of the portable building is moved to the fire station for possible overnight staffing, would a sprinkler system be required? Is there a cheaper alternative than what was presented for the fire station? Mr. McClung stated that he is not sure. It will be a bunkhouse with bathrooms and sleeping space and maybe a small lounge area. Mr. Grotton asked if this would be a temporary location, and Mr. McClung stated that this could likely be a permanent location. An alternative would be to build a heated garage on the side of the fire station. He stated that he is slowly developing a five-year strategic plan from EMS, and there is a big unknown out there right now.

Mr. Caruso asked what the cost of moving the second half of the building from the school to the lake will be, and Mrs. Braley stated that Richard has a figure and she will get the quote.

Mr. McClung stated that he does not have all the answers for moving forth with this project, and he asked the Council if they are interested enough to make the leg work worthwhile to continue. The Council agreed that they are interested and want Mr. McClung to move forth with developing a plan to present to them. They would like to have a cost comparison for moving the building from the school to the fire station parking lot at the town office versus moving the building from the school to the fire station location in West Glenburn. From that point, they can make a decision as to whether or not it would be cost effective to do anything with it at all. Mr. McClung stated that this item will be on the next town council agenda, and he will have some answers on the feasibility of moving this portable stick-built building from the school to another location.

h. [24-22-06] Treasurer's Warrant #21 – APPROVAL OF, Treasurer's Warrant #22 – APPROVAL OF

John Caruso motioned to approve Treasurer's Warrant #21. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

John Caruso motioned to approve Treasurer's Warrant #22. The motion was seconded by Frank Roma and unanimously approved with a 5-0 vote.

i. [24-22-07] Minutes of March 28, 2024, Regular Council Meeting APPROVAL OF,

Frank Roma motioned to accept the March 28, 2024 minutes as written. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

Manager/Council Items/Other Business

Mr. McClung stated that next Thursday, May 2nd, at 12 noon there will be a retirement party for Mike Falvey at the town office. Mike prefers to have a cook-out, so it will be a cook-out. Debbie's retirement party will not be a cook-out. It will be at Season's Restaurant on June 28th.

Mr. Roma asked how the food bank was doing, and Mr. McClung stated that it is doing very well. He has heard some good reports, and he has even seen some advertising around town. Mr. Grotton stated that he had an opportunity to stop by the food bank the first week it was open and there appeared to be a strong start with a lot of enthusiasm.

Mr. McClung stated that he has gotten no information about the marathon passing through Glenburn.

ADJOURNMENT

John Caruso motioned to adjourn. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote, and the April 25, 2024 Town Council Meeting was adjourned at 7:41 PM.

A true record, as approved by the Town Council: May 9, 2024

Daniel McClung, Secretary to the Council



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