

GLENBURN TOWN COUNCIL  
REGULAR MEETING #19  
March 14, 2024 at 7 PM  
At the Glenburn Municipal Building 144 Lakeview Road

**MINUTES**

**PUBLIC HEARING** To discuss and hear public comment on the Moratorium Ordinance Regarding Medical Cannabis Caregiver Uses. Extension Order #5

PLEDGE OF ALLEGIANCE

a. ROLL CALL

Present were Councilors Chris Grotton, John Caruso, Chris Cookson, Frank Roma, and Maurice Day.

b. CITIZEN INPUT - OPPORTLNITY FOR

No one in the audience chose to address the Council.

c. [24-19-01] Council discussion, to see what action the Town Council will take regarding extending the moratorium on Cannabis Ordinance.

John Caruso motioned to extend the Moratorium on Cannabis Ordinance. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

d. [24-19-02] Council discussion, to see what action the Town Council will take regarding entering executive session to discuss an abatement request pursuant to 36 M.R.S.A. 5841 (2).

John Caruso motioned to enter into Executive Session. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

John Caruso motioned to return from Executive Session. The motion was seconded by Frank Roma and unanimously approved with a 5-0 vote.

e. [24-19-03] To see what action the Town Council will take regarding an abatement request pursuant to 36 M.R.S.A. 5841(2).

Maurice Day motioned to abate the taxes for tax years 2021 and 2022 on Account 1601 as previously discussed. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

f. [24-19-04] Council discussion regarding a new payroll service for the Town and School Department.

Mr. McClung stated that they are looking for a payroll system that would coordinate the school with the town. They are currently in two different systems. On a bi-weekly basis this is okay; however, at the end of the year there is difficulty doing IRS reporting. The two current systems do not work with each other, and the downloaded files are not consistent. Superintendent Modery and his business manager, Cara, came to the town office to hear a proposal from a company called Isolved. This company does a lot of different things including input and backend reporting, and the cost is minimal. It is an APP system on their phone, and everything is done electronically. Isolved will be effective for the Town of Glenburn as of July 1, 2024.

[24-19-05] Council discussion, to see what action the Town Council will take regarding approving a new road name of Kenduskeag Trail for a private road located at Map 10/Lot 13.

Mr. McClung stated that this has been approved by the post office. It is off of Hudson Road. Chris Cookson motioned to approve naming a new road Kenduskeag Trail for a private road located on Map 10/Lot 13.

The motion was seconded by Maurice Day. Frank Roma asked if this has been approved by the county 911 system and confirmed that there is no other Kenduskeag Trail? Mr. McClung stated that it has been approved and confirmed. With no further discussion, the motion was unanimously approved with a 5-0 vote.

- g. [24-19-061 Council discussion, to see what action the Town Council will take regarding a donation to the public library.

Librarian Alison O'Leary received a donation of \$150.00 in memory of Matt Lowry who was a resident that has passed away. John Caruso motioned to accept a donation of \$150.00 to the Glenburn Public Library. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

April Braley stated that there was another donation this week in the amount of \$200.00 for the Rec Department from a company where Rec Department Chair Michelle Bagley works. They donate money to wherever their employees do community service. John Caruso motioned to accept a donation of \$200.00 to the Glenburn Rec Department. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

- h. [24-19-07] Council discussion, to see what action the Town Council will take regarding opening a food pantry.

Resident Peter Gilbert stated that he has lived in Glenburn for six years, and he has served as a volunteer with Samaritan, Inc. and their food pantry here in Glenburn. There has been an increased need for food over the last couple of years. One of the big things that they have realized is that there are no pantries in this area that operate on Sundays. He is asking that the Town utilize the former town office building and open a pantry there on Sundays. This would be in conjunction with Samaritan, Inc.

Mr. McClung stated that he does not know of any other town that has partnered with a food bank; however, this has fallen into place nicely. Mr. Gilbert, who is on the Glenburn Fire Department, has volunteered to be the administrator. Mr. Gilbert stated that he will be going before the Board of Directors for Samaritan, Inc. on Monday, and, pending a vote, he will be the pantry manager.

Frank Roma asked how someone would know about this service, and Mr. Gilbert stated mostly just by word-of-mouth; however, the pantry should be made aware if further notification is needed. Mr. Roma asked if anyone can just stop to get food or do they have to be a resident of Glenburn, and Mr. Gilbert stated that this would be offered to Glenburn residents and residents of the surrounding area. Volunteers pack the food boxes and take them to people's vehicles as they arrive. The public does not come into the pantry. Only the volunteers come in.

Mr. Roma asked if this would be a public/private partnership with the town in terms of insurance coverage or anything like that? Mrs. Braley stated that she believes that Samaritan, Inc. is covered by insurance. This technically will be run by them under their licenses. The town will be promoting it as the Town of Glenburn.

Mr. McClung stated that there is very little cost to do this. He suggested that the town do a trial run for three or four months and then do an evaluation on how it is working. Mr. Grotton asked that other than Mr. Gilbert being the pantry manager, what other structure is needed for support, and Mr. Gilbert stated that he will need an assistant manager to help him. In essence, those are the two leading roles, and everything gets reported to James Gerard who is the president of Samaritan. The big thing is volunteers.

Mr. Gilbert stated that they do require information from people who go to the pantry. Names and numbers of families in need come into play to help Samaritan get grants.

Mr. Grotton asked if there is an opportunity for the town to accept donations during the week, and Mrs. Braley stated that any checks should be made out to the Town of Glenburn and the town will donate the amount of the check to Samaritan, Inc. They do not accept donations at the food pantry.

Chris Cookson motioned to give permission to use the former town office building as a food pantry on Sundays. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

- i. [24-19-08] Treasurer's Warrant #18- APPROVAL OF; Treasurer's Warrant #19- APPROVAL OF,

John Caruso motioned to approve Treasurer's Warrant #18. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote.

John Caruso motioned to approve Treasurer's Warrant #19. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

- j. [24-19-09] Minutes of February 15, 2024, Regular Council Meeting APPROVAL OF,

Chris Cookson motioned to accept the February 15, 2024 minutes as written. The motion was seconded by Maurice Day and unanimously approved with a 5-0 vote.

Manager/Council Items/Other Business

Mr. McClung stated that although the winter season was challenging with the weather not cooperating, the new ice skating rink was a success. Setting up and maintaining the rink were good learning experiences, and hopefully next year the weather will be more cooperative for ice skating.

Mr. Roma advised Mr. McClung that this June there is going to be a marathon in Bangor. Part of that marathon is going to be on Broadway in Glenburn. Bangor Savings Bank is a big sponsor for this event. Mr. McClung has a meeting with a bank representative from there tomorrow, and he will get the name of the person that he needs to talk to regarding emergency services and what the coordination is between the Town of Glenburn and the marathon. To date, no one has contacted Chief Lavoie.

The plaque that was approved for the front hallway and ordered some time ago has been reordered from a different company than where it was first ordered due to the first company failing to complete the order of making the plaque.

The next Council Meeting will be the kickoff for the upcoming budget.

CEO Falvey is retiring May 3rd. CEO Assistant Debbie Rogers is retiring June 30th.

Mr. Grotton stated that a community member reached out to let him know that some of the younger members of the community recently participated in a Boy Scout derby for this region. Glenburn was well represented and won some awards.

ADJOURNMENT

John Caruso motioned to adjourn. The motion was seconded by Chris Cookson and unanimously approved with a 5-0 vote, and the March 14, 2024 Town Council Meeting was adjourned at 8:05 PM.

A true record, as approved by the Town Council: March 28, 2024